

**DSST**  
**Subject Standardized Tests**  
**Spring Arbor University**

1. Testing dates are scheduled by the Academic Support Center at SAU.
2. Students should obtain prior approval from the Office of Registration and Records for exams to ensure it will meet requirements for your program. Exams taken without prior approval may not be eligible for credit at SAU.
3. The list of DSST exams published by SAU are the only approved tests accepted for credit. Other tests may be taken, but students must petition for credit to be applied. Credit hours and course equivalencies are listed for each examination accepted by SAU for credit. Students may obtain additional information, download forms, print Fact Sheets for examinations, order and take practice tests at the DSST Web site [www.getcollegecredit.com](http://www.getcollegecredit.com) (SAU school Code: 8550)
4. Students will not be allowed to apply credit from a DSST exam if they are already enrolled in a class which meets the requirement. In disciplines where courses are sequential (i.e. Math, Sciences, Languages), a student who has taken a higher level course may not use a lower-level examination to earn additional credit at the lower level.
5. Calculators are allowed **only** for designated exams. The **only** calculators that may be used (**with no exception**) are commercially produced, handheld calculators that are battery or solar powered and must be silent, non-programmable, and do not have either a full alphabetic keyboard or graphic display.
6. **DSST will not accept a personal check.** Students must pay their \$80.00 test fee by credit card ((VISA, MasterCard or American Express), money order or certified check. If payment is by credit card, the student must use the DSST Credit Card form. All money orders and certified checks should be made payable to **Prometric**. Only the \$80.00 exam fee may be charged. The administration fee of \$25.00 per exam must be paid by check (payable to Spring Arbor University), money order or cash.
7. If a student must reschedule their examination(s) for another test date, an additional \$25.00 fee must be paid in advance to Spring Arbor University for each examination.
8. We recommend that the student take not more than two exams per testing day. Many exams can be completed in about 90 minutes; candidates may take up to two hours to complete their exam.
9. A student may earn up to a limit of 60 hours through credit by exam.
10. No more than one-third of the credit hours required in a major or minor may be earned through credit by exam.
11. A DSST examination may be repeated 30 calendar days from the date the examination was first administered.
12. The fee to request additional score reports for DSST examinations is \$30.00. Requests are to be sent directly to DSST. Forms are available at the DSST website.
13. Official scores of tests must be sent from DSST to SAU for credit to be applied to the transcripts. Allow up to four weeks for a score report to be sent to SAU.

**SPRING ARBOR UNIVERSITY**  
**DSST SUBJECT EXAMINATIONS**  
**2020-2021 \$85 per test and \$25 proctor fee**

<b>Exam</b>	<b>Score</b>	<b>SAU Equivalent</b>	<b>Credits</b>	<b>Gen. Ed.</b>
Art of the Western World (0054)	400	ART 152	3	X
Astronomy (0057)	400	PHY 121	3	X
Business Ethics and Society (0052)	400	BUS 107	3	
Computing and Info Technology (0028)	400	CPS 150	3	
Criminal Justice (0015) or Introduction to Law Enforcement (0064)	400	CRJ 201 or SOC elective	3	
Environmental Science (0058)	400	BIO 281	3	X
Ethics in America (0018)	400	PHI 314	3	
Fundamentals of Counseling (0061)	400	PSY elective	3	
General Anthropology (0022)	400	SOC elective	3	
Health and Human Development (0023)	400	HPR 101	3	+
History of the Soviet Union (0074) ^	400	HIS 304	3	
Human Resource Management (0067)	400	BUS 432	3	
Introduction to Business (0026)	400	Elective	3	
Introduction to Geography (0071)	400	GEO 221	3	
Introduction to Geology (0039)	400	Lab Science	3	X
Introduction to World Religions (0031)	400	REL 394	3	#
Lifespan Developmental Psych (0065)	400	PSY 309	3	
Management Info Systems (0050)	400	MIS 301	3	
Math for Liberal Arts (0076)	400	MAT 104	3	X
Money and Banking (0035) ^	400	FIN 301	3	
Organizational Behavior (0066)	400	BUS/PSY/SOC 371	3	
Personal Finance (0037)	400	FIN/ECN 268	3	
Principles of Finance (0041)	400	BUS 362	3	
Principles of Public Speaking (0046) ^	400	SPE elective	3	*
Principles of Statistics (0069)	400	MAT 351 (or cross-listed)	3	X
Principles of Supervision (0047)	400	BUS elective	3	
Substance Abuse (0051)	400	SOC 246	3	
Technical Writing (0072)	400	Elective	3	
The Civil War and Reconstruction (0056)	400	HIS 309	3	

^ *This exam satisfies upper-level course credit as recommended by the American Council on Education (ACE). All other courses are lower-level credit, even if the SAU course equivalent reflects as an upper-level course.*

+ *This exam satisfies the health and wellness requirement for traditional programs. For non-traditional programs, this exam acts as an elective.*

# *This exam satisfies the Gen. Ed. humanities requirement for non-traditional programs. For traditional programs, this exam acts as an elective.*

\* *For this exam to satisfy the Gen. Ed. speech requirement, students must submit a recording of a speech through the prior learning coordinator in the registrar's office. There is an additional fee for the evaluation of this recorded speech. If the speech does not meet Gen. Ed. requirements, the credit will be applied as elective credit.*